



informed consent: office policies & information

Confidentiality: All information disclosed within sessions and the written records pertaining to those sessions are confidential and may not be revealed to anyone without your written permission, except where law requires disclosure.

When Disclosure Is Required By Law: Some of the circumstances where disclosure is required by the law are: where there is a reasonable suspicion of child, dependent, or elder abuse or neglect; where a client presents a danger to self, to others, to property; or when the client is gravely disabled.

When Disclosure May Be Required: Disclosure may be required pursuant to a legal proceeding. If you place your mental status at issue in litigation initiated by you, the defendant may have the right to obtain the psychotherapy records and/or testimony by the Treating Counselor. In couple and family therapy, or when different family members are seen individually, confidentiality does not apply between the couple or among family members. We will use our best clinical judgment when revealing such information.

Health Insurance: As a licensed provider, we are willing to give you a monthly statement. You will need to contact your provider to see what may be covered. We do not bill insurance companies, and you are responsible for payment.

Telephone and Emergency Procedures: Our phone lines are confidential and we will return your call within 24 hours if we are available; otherwise if you need to talk to someone right away, you can call the 24-hour crisis line at (415) 499-6666, Suicide Prevention at (415) 499-1100, or the Emergency number (911).

Fees and Payment: Clients are expected to pay the standard fee at the end of each session unless billing arrangements are made in which case payment is due upon receipt of statement. Payments not received within 30 days may result in referral and termination of treatment.

- Drug/Alcohol Assessment \$200
- Counseling Fees per hour:
 - Larry Fritzlán \$200
 - Russell Hendlin \$160
 - John Oppenheimer \$160
 - Stevan Gengo \$160
 - Avis Rumney \$160
- Peer Group Sessions \$50
- Multi-Family Group \$75
- Drug Testing and Education Program \$50

(over)

- Drug Testing Codes and Prices:
 - Urine Analysis – UA \$45
 - Saliva Analysis – SA \$50
 - Urine Analysis + EtG (Ethylglucoronide) \$75
 - Urine Analysis + EIA (Buphonorphine) \$75
 - Urine Analysis EtG + EIA \$105
 - Breathalyzer \$100
- Telephone conversations, site visits, report writing and reading, consultation with other professionals, reading of records, longer sessions, travel and phone time, email, etc., will be billed at hourly rate. Saturday, Sunday, and holiday fees will be billed at one and a half standard rates.

Authorization to Treat Minor: If a minor is to be treated, the below signed parents authorize Larry Fritzman Recovery Services and its counselors to treat their child.

Type of Business: Larry Fritzman Recovery Services is a California registered Professional Corporation whose full name is Adolescent Recovery Services and Family Counseling Incorporated.

Session Length: The session is 45-50 minutes in length. Sessions that run past that will be charged in tenths of an hour. Having your check prepared in advance will maximize the session length.

Secrets Policy: Family and marital therapy is most successful when there is full disclosure of all issues in the treatment process. We will make the best clinical decisions balancing the need for confidentiality and the family members need to be aware of pertinent issues. The health and safety of the child is the guiding principal for clinical decisions leading to disclosure of information to other family members.

Discussion of Treatment Plan: Within a reasonable period of time after the initiation of treatment, we will discuss with you our working understanding of the problem, a treatment plan, therapeutic objectives, and our view of the possible outcomes of treatment.

Termination: The termination sessions are a critical part of the work. During termination, the work is reviewed, understanding deepened, future tasks are viewed and suggestions are offered to deepen the work. Abrupt termination is not an option to good psychotherapy. Please plan on a minimum of two sessions after the decision to stop.

Cancellation: The full fee will be charged for cancellations of less than 72 hours.

I have read the above Office Policies and Information and I understand and agree to comply with it:

Signature	Date
Signature	Date
Signature	Date
Signature	Date